

## LEGAL AND DEMOCRATIC SERVICES

### COMMITTEE DECISION SHEET

#### FINANCE, POLICY AND RESOURCES COMMITTEE - TUESDAY, 16 FEBRUARY 2016

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<b><u>Determination of Exempt Items of Business</u></b>	<b><u>The Committee resolved:</u></b> (i) to reject the procedural motion; and (ii) in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting from item 8.1 of the agenda (article ... of this minute) onwards so as to avoid disclosure of information of the classes described in the following paragraphs of Schedule 7(A) to the Act: article ..... (paragraph 4 articles...and .... (Paragraph 8) and articles ...and.... (paragraph 1).		
3.1	<b><u>Minute of Previous Meeting of 3 December 2015</u></b>	<b><u>The Committee resolved:</u></b> to approve the minute as a correct record.		
3.2	<b><u>Committee Business Statement</u></b>	<b><u>The Committee resolved:</u></b> to remove item 2 (Aberdeen Japan Strategy) , item 11 (Sustainable Food Cities) and item 12 (Provision of Executive Recruitment Services) from the statement.		

	Item Title	Committee Decision	Services Required to take action	Officer to Action
4.1	<p><b><u>Motion by Councillor Cameron - Review of Bye-law Prohibiting Drinking in Public Places</u></b></p> <p>This Council, in light of the Council's recent decision to relax the Aberdeen City Council Bye-law Prohibiting Drinking in Public Places in Union Terrace for the duration of the Aberdeen Christmas Village (25<sup>th</sup> November 2015 to 3<sup>rd</sup> January 2016), agrees to review the Bye-law, which has been in place since 2009, for its effectiveness. The review to include consultation with Police Scotland, the Licensed Trade in Aberdeen, NHS Grampian, and the public of Aberdeen with a report on the findings of the review to come back to the Council in six months.</p>	<p><b><u>The Committee resolved:</u></b> to adopt the amendment for the status quo.</p>		
5.1	<p><b><u>Legal Services Structure</u></b></p>	<p><b><u>The Committee resolved:</u></b> (i) to note the proposals for the new Legal Services Structure; and (ii) that post holder details be circulated to all members of the committee once the structure is in place.</p>	Corporate Governance	Fraser Bell
6.1	<p><b><u>2015/16 Financial Monitoring - Corporate Governance</u></b></p>	<p><b><u>The Committee resolved:</u></b> (i) to note the report and the information on management action and risks that is contained therein; (ii) to instruct that officers continue to review budget performance; and (iii) that officers investigate the possibility that the £91,000 underspend in</p>	Corporate Governance	James Hashmi

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		Occupational Health be used to relieve staff shortages.		
6.2	<b><u>Council General Fund Monitoring 2015/16</u></b>	<b><u>The Committee resolved:</u></b> to note the financial position contained within the report.	Corporate Governance	Sandra Buthlay
6.3	<b><u>2015/16 Common Good Budget - Monitoring Report Update</u></b>	<b><u>The Committee resolved:</u></b> (i) to note this report and the information on management action and risks that is contained herein; (ii) to note the estimated cash balances as at 31 March 2016 of £14.6m based on current estimates, which is within the recommended levels indicated by the Head of Finance; and (iii) to note the position regarding earmarked reserves.	Corporate Governance	Catriona Gilmour
6.4	<b><u>Treasury Management Policy and Strategy</u></b>	<b><u>The Committee resolved:</u></b> That the Committee is asked to consider the report and make recommendations to Council for approval as follows:- (i) to consider and approve the Council's Treasury Management Policy Statement for 2016/17 to 2018/19 as detailed at Appendix 1, (ii) to consider and approve the Council's Borrowing and Investment Strategy for 2016/17 to 2018/19 as detailed at Appendix 2, (iii) to approve the Counterparty list as detailed at Appendix 3, (iv) to note the Council's proposed Prudential Indicators for 2016/17 to 2020/21 as detailed at Appendix 4,	Corporate Governance	Neil Stewart

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		(v) to note the progress against the actions from the recent Audit Scotland report on Borrowing and Treasury Management in Councils as detailed at Appendix 5.		
6.5	<b><u>Non Domestic Rates Relief for Credit Unions</u></b>	<b><u>The Committee resolved:</u></b> (i) to approve the amendment to the Non Domestic Rates relief operational policy to award charitable relief to Credit Unions; (ii) to note that the amendment applies from 1 <sup>st</sup> April 2015; and (iii) to continue to decline requests from other Not for Profit organisations.	Corporate Governance & Communities, Housing and Infrastructure	Ewan Wallace  Paul Tytler
6.6	<b><u>Developer Obligations and Non Housing Developer Contributions</u></b>	<b><u>The Committee resolved:</u></b> (i) to note the content of this report; (ii) to instruct officers to include a summary update on developers funding within future reporting of the Non Housing Capital Programme; and (iii) that Councillor Nicoll receive details of the flowchart which outlines the process followed by the service when determining developer contributions.	Corporate Governance	Scott Paterson
7.1	<b><u>Strategic Infrastructure Plan - Progress Update</u></b>	<b><u>The Committee resolved:</u></b> to note the content of the report and the progress made.	Corporate Governance	David Leslie
7.2	<b><u>Twinning and International Partnerships</u></b>	<b><u>The Committee resolved:</u></b> (i) to approve the following grants from the International Twinning Budget 2016-17:- (1) Contribution of £2,325 towards	Office of the Chief Executive	Laura Paterson

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>an exchange by staff from Aberdeen City Libraries to Regensburg to develop future events and programmes, 4-7 April 2016</p> <p>(2) Contribution of £5,950 towards a visit by teachers and pupils from School 56 in Gomel to Aberdeen, 2-9 May 2016</p> <p>(3) Contribution of £10,000 towards a visit by Culter Youth Football Club to Regensburg in a reciprocal exchange with youth football club SG Walhalla, 3-7 June 2016</p> <p>(4) Contribution of £4,000 towards a visit by scouts and leaders from Stavanger Scout Association to Aberdeen, 1-13 July 2016</p> <p>(ii) to note that a Twinning Annual Review Report will be submitted to the Finance, Policy &amp; Resources Committee on 19 April 2016;</p> <p>(iii) that officers provide clarification on the project costs in terms of the arts and healthcare project between organisations in Aberdeen and Bulawayo (March-October 2016) and that the details to include what monies are normally spent on be submitted to Council at its meeting on 2 March 2016;</p> <p>(iv) that officers provide bank transfer process details to Councillor Townson; and</p>	<p>Corporate Governance</p> <p>Corporate Governance</p>	<p>Martyn Orchard (for info only)</p> <p>Fraser Bell/Steve Whyte</p>

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		(v) that officers submit details of the budget balance figures to all members of the Committee.		
7.3	<b><u>City Events 2016-17</u></b>	<b><u>The Committee resolved:</u></b> (i) to note the content of this report; (ii) to approve the proposed events programme for 2016 – 2017, and a budget of £510,000 subject to the normal budgetary process; (iii) to confirm their continued support for the international street market to be held in the city centre and instruct officers to procure a market operator to deliver this activity; (iv) to instruct officers to undertake an events review to support the development of a 3-5 year events strategy; (v) to instruct officers to explore the creation of an events bid fund to support the attraction of larger/signature events as outlined in Aberdeen 365 City Centre Masterplan theme; and (vi) to instruct officers to develop a report on sponsorship to be presented to a future committee for consideration.	Office of the Chief Executive	Dawn Schultz
7.4	<b><u>Aberdeen Japan Strategy Annual Report</u></b>	<b><u>The Committee resolved:</u></b> (i) to note the activity delivered in Year 1 of the 2-year Strategy (2015) and the proposed next steps for Year 2 (2016) (ii) to instruct Officers to proceed with organising the “Glover Club” as outlined	Communities, Housing and Infrastructure	Elaine Robertson

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		<p>within the strategy for local businesses interested in trading with Japan and report back to this committee in April;</p> <p>(iii) to instruct officers to liaise with Visit Aberdeen and the Aberdeen-Japan strategy author to develop a plan to promote Aberdeen to Japanese visitors and to report back to this committee.</p> <p>(iv) to accept a report in January 2017 at the conclusion of the Strategy period, detailing the activity delivered in Year 2 (2016) and evaluating the impact of the strategy overall.</p> <p>(v) to welcome the launch of the Glover whisky, which was contained within Aberdeen's Engagement Strategy with Japan and has attracted a huge amount of interest; and</p> <p>(vi) to welcome the on-going, council supported, health and life-science project between RGU and Japan, which was also a significant theme in the strategy. Committee Notes the Council's ambition to see Aberdeen as a world-leader in life sciences research.</p>		
7.5	<b><u>Sustainable Food Cities</u></b>	<p><b><u>The Committee resolved:</u></b> to note the report and that a detailed proposal will be developed and brought back to the committee in six months.</p>	Communities, Housing and Infrastructure	Paul Tytler
7.6	<b><u>Opportunities for Tackling Poverty and Inequality</u></b>	<p><b><u>The Committee resolved:</u></b> to note this report and agree an update is brought back for consideration in six months.</p>	Communities, Housing and Infrastructure	Paul Tytler
7.7	<b><u>City Deal "Heads of Terms"</u></b>	<p><b><u>The Committee resolved:</u></b></p>		

	Item Title	Committee Decision	Services Required to take action	Officer to Action
	<b><u>Agreements</u></b>	to adopt the motion to instruct the Chief Executive to bring a report to the next meeting of Council on 2nd March 2016 detailing how the Aberdeen City Region Deal can be strengthened to meet our economic objectives through the use of additional powers devolved from the Scottish Government to the Council. The City Region Deal is not just about accelerated investment; giving Aberdeen further decision making tools in fiscal and non-fiscal areas such as Non-Domestic Rates, Council Tax setting, Air Passenger Duty, Tourism Charge and Land and Buildings Transaction Tax to name but a few will help change the way we work to stimulate growth within the economy of Aberdeen and the wider North East.	Communities, Housing and Infrastructure  Corporate Governance	Richard Sweetnam  Martyn Orchard (for info only)
8.1	<b><u>Pension Fund Guarantee Request</u></b>	<b><u>The Committee resolved:</u></b> to approve the recommendations contained within the exempt report.	Corporate Governance	Sandra Buthlay
9.1	<b><u>Permission to Tender Health and Safety Training</u></b>	<b><u>The Committee resolved:</u></b> to approve the recommendations contained within the exempt report.	Corporate Governance	Mary Agnew
9.2	<b><u>Executive Recruitment Services - Tendering Process</u></b>	<b><u>The Committee resolved:</u></b> to approve the recommendations contained within the exempt report.	Corporate Governance	Jeff Capstick
10.1	<b><u>Creation of Senior Management Team, Adult Health and Social Care Partnership - Business Case</u></b>	<b><u>The Committee resolved:</u></b> to approve the recommendations contained within the exempt report.	Health & Social Care Partnership/ Corporate	Judith Proctor/ Lesley Strachan



	Item Title	Committee Decision	Services Required to take action	Officer to Action
			Governance	
11.1	<b><u>Middlefield Community Hub</u></b>	<b><u>The Committee resolved:</u></b> to approve the recommendations contained within the exempt report.	Communities, Housing and Infrastructure	Neil Carnegie

If you require any further information about this decision sheet, please contact Mark Masson, tel. 01224 522989 or email [mmasson@aberdeencity.gov.uk](mailto:mmasson@aberdeencity.gov.uk)